

# CHIEVELEY PARISH COUNCIL

## Public Participation and Neighbourhood Policing Public Open Forum Summary

Cllr Crispin introduced PC Simon Easton and PC Alex De Meyer to the meeting. Chieveley and Kintbury are piloting a new scheme involving the Parish Council and NAG team working closely together on community issues. Members of the public can raise concerns directly with the Neighbourhood Action team during the public participation session.

Issues raised:

A few cars speed excessively along Northfields going out of the village. NAG team will shortly have a speed gun and will be able to do impromptu checks in this location. Key time 6.30 – 7.30am

Inconsiderate parking along footway between the W I Hall and Curridge House.

The crime rate in Chieveley Parish is below average. Incidences of antisocial behaviour being reported have increased because people are more aware they can report these issues.

A number of van break-ins noted in Curridge

The Parish Surgeries are beginning to have an impact. Needs to keep going on a regular basis so people know they are happening and feel they can turn up.

Resident confirmed concerns had been raised with WBC regarding the height of the new property being built adjacent to the Pantiles in Curridge, also the positioning of a under floor heating fan.

## **Minutes of the Meeting of Chieveley Parish Council held at the Chieveley Village Hall & Recreational Centre, High Street, Chieveley, Berkshire, RG20 8TF on Tuesday 8 September 2009 at 7.30pm**

### **Present**

Cllr R Crispin	Cllr P Fidler	Cllr E Friend	
Cllr D Cowan	Cllr N Hamlin	Cllr H Cole	Cllr K Ramsay

In Attendance Mrs T Snook (Clerk) 4 members of the public

### **1.09.09 Apologies and Acceptance of Absence**

Apologies were received from Cllr Taylor. This was unanimously accepted.

2.09.09 **Minutes of the Parish Council meeting held on 14 July 2009 and the Parish Council Extraordinary Meeting held on 14 August 2009 to be agreed and signed as a true record**

The minutes of the meeting held on 14 July 2009 and the Parish Council Extraordinary Meeting held on 14 August 2009 were unanimously agreed as a correct record of the meeting subject to the meeting date and time being corrected.

3.09.09 **Declaration of Interest by Councillors on the agenda items listed**

A statement made by Cllr Cole. "I wish to make it clear that any views expressed in relation to planning applications under consideration at this meeting are based upon the information available to the Parish Council. Further, I am not pre-judging the way I may vote when the matter is considered by West Berkshire Council. At that time I shall assess all the evidence available and weigh the considerations material to that decision'

Cllr Cole            Agenda Item 5

Cllr Cole            Agenda item 10

The interests were deemed neither personal nor prejudicial.

4.09.09 **Planning Schedule and Planning Issues (Appendix I)**

The Parish Council confirmed there were no objections or observations for the planning applications listed on the schedule. The Parish Council approved the planning schedule.

5.09.09 **Chieveley Recreational Centre/Chieveley Parish Council Liaison Group. Progress update**

Cllr Crispin invited Cllr Hamlin to present his report, a copy of which had been circulated to all Councillors prior to the meeting. The report included a history summary for the Multi Use Games project including meeting dates, presentation information including the score sheet and specification details (copies of these documents are available at the Clerk's Office).

A detailed discussion took place. Quality of materials were discussed and maintenance schedule was analysed. The maintenance schedule is based on a 20 year programme and includes weed killing, inspections, respraying, remarking and resurfacing work costs. The organisation looking after the MUGA should plan initially for £1,500 per annum towards these costs. To be reviewed after 5 years.

Concern was expressed about the extra cost commitment of the MUGA and the future impact on the precept at a time of recession. It was confirmed that the capital MUGA cost will be funded from S106 public open space developer contributions, Members Capital Fund and youth facility fund. The community will be gaining an excellent new facility. S106 and Members Capital Funds do not provide for ongoing maintenance cost commitments. The project maintenance will have to be funded through the precept. This is a policy issue that West Berkshire Council needs to be consulted on for future S106 Public Open Space funding for Chieveley Parish. A number of Councillors felt £1,500 was good value for residents to have such a good facility.

The Parish Plan results indicated the community wish to see improvements to the old tennis court area and indicated they wanted a Multi Use Games Area (MUGA). The Recreational Centre need to have this area improved due to its poor condition.

Facilities like these, including children's play areas, do not generally generate revenue but the community want the facilities. The precept is likely to be the only mechanism to raise funds to ensure the future of the facility and proper provision for maintenance, repairs, replacement planning.

It was proposed by Cllr Hamlin that the Parish Council agree the availability of funds and expenditure of these funds to the value of £59,331 (as set out on the schedule provided at the meeting) for a multi use games area based on the specification with permissible minor amendments. Seconded Cllr Cowan. Vote: 6 in favour, 1 against.

It was proposed by Cllr Cowan that the Parish Council agree in principle to make available the maximum of £1,500 per annum for the maintenance of the facility. To be reviewed annually. Should any user groups monies be received these should be declared and offset against this sum per annum. Seconded: Cllr Cole. Vote: 6 in favour, 1 against.

It was proposed by Cllr Hamlin that the specialist contractor be Safe and Sound, based on the process followed. Seconded Cllr Cowan. Vote: 6 in favour, 1 abstention.

The Parish Council asked Cllr Hamlin to act on behalf of the Parish Council as the Project Manager. The Project Manager to have permission to agree small amendments to the quotation with Safe & Sound and report them to the Parish Council at the next available meeting. Proposed by Cllr Crispin, Seconded Cllr Cowan. Vote: 5 in favour, 1 abstention.

The Certificate of Lawfulness application has been validated and is due to be determined by 10 October 2009.

The Parish Council thanked Cllr Hamlin for his professionalism and the clear processes followed to bring the project to this stage. Thanks were also given to Cllr Cowan.

The plans will be displayed at the Parish Plan Open Morning on 26 September 2009 at Chieveley Recreational Centre so the community can view them. Also on 3 October 2009 at the Curridge W I Hall event.

6.09.09 **S106 Funding. To acknowledge receipt of the S106 Public Open Space funding from Park Farm and Land adjacent to the Pantiles**

The Parish Council acknowledged receipt of the S106 funding of £9,172 and £1,869. Total £11,613.60. The clerk was authorised to accept the funds on behalf of the Parish Council and to confirm this in writing.

The Parish Council will accept the S106 funds from the land adjacent to the Pantiles development on the agreement from West Berkshire Council that it can be used towards the provision of ongoing improvements to existing public open space in Chieveley Parish, not Chieveley Recreational Centre, as it is a Curridge development. **Action: Clerk**

**7.09.09 Private School Buses. To receive an update on the private school buses matter. To discuss and agree action.**

A letter has been received from Tappins, the transport provider for the private schools. Along with a member of the Abingdon School, he visited the bus stop in question and noted that it is not in an ideal situation but it is an official stop suitable signed and used by other operators. There were no other stops in the village that provided a safe area for the students to board and disembark from coaches. As the coach is only at the stop for a few minutes in the morning/late afternoon they will ensure that the minimum disruption to the residents of Chieveley is caused.

The Parish Council discussed the response and noted that Tappins had failed to acknowledge the parking issue of parents in this location which is the issue not the pupils getting on and off the coach.

The Parish Council was advised that the Headmaster had written to parents to ask them to be considerate. The Parish Council agreed to monitor the situation.

**8.09.09 Councillor Resignation. To consider co-option**

The Parish Council noted with sadness that Cllr Spence had resigned. Cllr Crispin confirmed that the Parish Council were now in a position to consider co-option. The Chairman asked Chieveley Ward Councillors to give consideration to the matter. Clerk to put an advertisement in the Parish Magazine. **Action: Clerk**

**9.09.09 Parish Council Meeting Dates 2010 (Appendix II)**

Noted

**10.09.09 Pang, Kennet & Lambourn Valley Countryside Project. To discuss and agree action**

The clerk was asked to send a letter of support for the work by the Pang, Kennet and Lambourn Valley Countryside Project. **Action: Clerk**

**11.09.09 Clerks Report's (including correspondence)**

**11.09.1 District/Parish Conference Event**

The District/Parish Conference event will take place on 9 September 2009 at Kintbury Coronation Hall, Kintbury from 6pm. S106 funding will be included in the evening.

**12.09.09 Report of the Responsible Financial Officer, Cheque Signing and other financial matters**

A copy of the year to date financial statement 2009/2010 with financial budget figures and a Receipts and Payments summary were provided for Councillors information.

It was proposed by Cllr Hamlin and Seconded by Cllr Cowan and the Parish Council resolved to pay the accounts for September 2009.

### Payments

Cheque No	Payee	Description	Amount
DD	BT	Telephone and Broadband charge	£ 92.22
645	T Snook	Clerk Fees	£ 646.21
		Allowance and Expenses	£ 14.00
646	T Snook	Clerk Fees	£ 646.21
		Allowance and Expenses	£ 14.00
Total Payments for August/September 2009			<u>£ 1,412.64</u>

### Receipts

BACS	West Berkshire Council	£ 11,613.60
Total Receipts for August/September 2009		<u>£ 11,613.60</u>

### Financial Position as at 8 September 2009

Receipts for year to date including April/Sept precept received	£ 12,506.79
Less payments for year to date	<u>£ 12,147.05</u>
Sub Total	£ 359.74
Add balance carried forward 31/03/09	£ 20,796.43
S106 Contribution 07/08 and 08/09 carried forward 31/03/09	£ 28,073.21
S106 Contribution 09/10	<u>£ 11,613.60</u>
	<u>£ 60,842.98</u>

#### 12.09.1 Fidelity Guarantee

The clerk brought to the Parish Council's attention that the current funds exceed the fidelity guarantee cover. It was agreed that the Parish Council's policies and procedures ensured this was a very small risk and agreed it was an acceptable risk for a short period. The fund has been artificially increased due to the S106 monies received. Some of these funds have been committed to the MUGA project and will be spent shortly.

#### 13.09.09 District Councillor's Report

##### 13.09.1 Padworth Waste Site

The site will now be going ahead

#### 14.09.09 Councillors' Reports (Information Only)

##### 14.09.1 Crabtree Lane

Cllr Friend confirmed that the signage had been amended and asked the clerk to provide the speed survey results.

##### 14.09.2 Footpath 31

Cllr Friend reported that the sign has been erected.

**14.09.3 SHLAA Chieveley and Curridge Maps**

Cllr Friend confirmed that the W I Hall land should not be included on the SHLAA maps for development consideration and asked the clerk to forward a letter from the W I Committee to West Berkshire Council to have the land removed from the draft SHLAA map for Curridge.

**14.09.4 Old Kiln Sand Extraction Site**

West Berkshire Council has confirmed that the applicant is continuing to liaise with West Berkshire Council. West Berkshire Council is monitoring the site. Cllr Cole confirmed she would be speaking to Mr Meldrum at West Berkshire Council about the irregularities on the site.

**14.09.5 Sandy Close Visibility**

Cllr Crispin reported that the visibility splay out of Sandy Close was restricted and has been reported to Streetcare.

**15.09.09 Any other items which the Chairman decides are urgent (Information Only)**

The Chairman asked Cllr Cole who should be contacted at West Berkshire Council when the Member Capital Fund was required for the MUGA Project. Cllr Cole confirmed a letter had to go to Mr Duffin at West Berkshire Council requesting the monies to be transferred.

**16.09.09 Date of the next meetings**

Tuesday 13 October 2009 at Chieveley Recreational Centre, Chieveley  
Tuesday 10 November 2009 at Curridge W I Hall, Curridge

There being no further business the meeting closed at 9.56pm.

Signed \_\_\_\_\_

Dated \_\_\_\_\_

## Planning Applications For the Parish Council Meeting on 8 September 2009

### Planning applications for consideration

Planning applications can be viewed on the West Berkshire Council website [www.westberks.gov.uk](http://www.westberks.gov.uk) under planning applications

Planning No	Type	Location	Description	Observation	Members End Date
09/00803	FUL	Home Farm, Arlington Lane, Snelsmore Common	Demolition of existing stables and construction of 6 new stables, tack room and feed store	No objection	9-Sep-09
09/01500	HOUSE	2 Pond Cottages, Curridge	Single detached garage	No objection	9-Sep-09
09/01369	FUL	Newbury Showground, Priors Court Road	Retrospective, Permanent erection of two 27m climbing poles		9-Sep-09
09/01529	FUL	Hermitage Landfill Site, Hermitage	Installation of a landfill gas powered electricity generating plant consisting of two containerised generating sets, transformers, switch rooms and ancillaries to generate electricity from the gases produced in the neighbouring Hermitage Landfill site	No objection	23-Sep-09
09/01549	HOUSE	Carbrook, Curridge	Amendment proposal for a detached outbuilding to provide garaging with garden machinery and home office above with dormer windows (previous scheme approved 09/00060/HOUSE)	No objection	16-Sep-09
09/01557	HOUSE	9 Heathfields, Chieveley	Rear alteration and extension to the existing building to remove an existing conservatory and replace with a new garden room		1-Oct-09

### Planning Application Decisions and Appeal Decisions Notification

Planning No	Type	Location	Description	Decision
09/00185	FULD	Middle Farmhouse, Downend	Demolition of the existing house and construction of five houses with parking and new access Appeal APP/W0340/A/09/2103569	Allowed
09/00977	HOUSE	2 Curridge Green, Curridge	Two storey front extension and alterations	Approval
09/00980	LBC	2 Curridge Green, Curridge	Two storey front extension and alterations	Approval
09/01065	OUTD	Torne Trask, Downend	Erection of a detached dwelling and the forming of a new access (NB this submission replaces 08/02008/OUTD on which no further action will be taken for technical reasons concerning the Certificates of Ownership. Any comments made on that application will be carried forward)	Approval
09/00894	COMIND	Mary Hare School, Arlington Manor	New two storey boarding house for year 11 pupils, including extension of access road with disabled parking and drop off zone	Approval
09/00774	COMIND	Priors Court School, Priors Court Road	Erection of two story residential building to provide 24 bedrooms with en-suite facilities, together with ancillary accommodation including medical centre, laundry and staff rooms.	Approval

### For Information

09/01348	FUL	Land to the North of Woodside Farm, Old Street  Chieveley Primary School	Change of Use Enforcement Notice APP/W0340/C/09/21001089  New building comprising 7 class bases, other accommodation and new link structure. Work to existing school comprising alterations and refurbishment of existing school buildings, demolition of existing modular classroom building, highway and parking alterations and landscaping and playground works	Informal Hearing 30 September 2009  Amended plans
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## Parish Council Meeting Dates 2010

12 January 2010 7.30pm	Chieveley Recreational Centre	
9 February 2010	Curridge W I Hall	7.30pm
9 March 2010	Chieveley Recreational Centre	7.30pm
13 April 2010	Chieveley Recreational Centre	7pm
13 April 2010	Chieveley Recreational Centre	8pm Parish Assembly
11 May 2010	Curridge W I Hall	7.30pm
8 June 2010 7.30pm	Chieveley Recreational Centre	
13 July 2010 7.30pm	Chieveley Recreational Centre	
August	No full Parish Council meeting	
14 September 2010	Curridge W I Hall	7.30pm
12 October 2010 7.30pm	Chieveley Recreational Centre	
9 November 2010 7.30pm	Chieveley Recreational Centre	
14 December 2010 7.30pm	Curridge W I Hall	