

# CHIEVELEY PARISH COUNCIL

## Public Participation and Neighbourhood Policing Public Open Forum Summary

PC Alex De Meyer attended the meeting and confirmed that PC Easton was consulting with the Traffic Department to address the speeding issues raised at the last meeting.

Matters raised:

Speed thrills/pain lasts posters were requested for Chieveley. Speeding still a concern in Northfields. Poor parking in the road is also causing a safety concern.

Erratic parking at Curridge School and outside the W I Hall is causing obstructions on the footway and road and action was requested.

Drain covers in Bardown and at the junction of Bardown have been removed.

## Minutes of the Meeting of Chieveley Parish Council held at the Chieveley Village Hall & Recreational Centre, High Street, Chieveley, Berkshire, RG20 8TF on Tuesday 13 October 2009 at 7.30pm

### Present

Cllr R Crispin  
Cllr D Cowan

Cllr P Fidler  
Cllr N Hamlin

Cllr E Friend  
Cllr H Cole

Cllr Taylor  
Cllr K Ramsay

In Attendance Mrs T Snook (Clerk) 1 member of the public

### 1.10.09 **Apologies and Acceptance of Absence**

None

### 2.10.09 **Minutes of the Parish Council meeting held on 8 September 2009 to be agreed and signed as a true record**

The minutes of the meeting held on 8 September 2009 were unanimously agreed as a correct record of the meeting and the Parish Council resolved to sign them.

### 3.10.09 **Declaration of Interest by Councillors on the agenda items listed**

A statement made by Cllr Cole. "I wish to make it clear that any views expressed in relation to planning applications under consideration at this meeting are based upon the information available to the Parish Council. Further, I am not pre-judging the way I may vote when the matter is considered by West Berkshire Council. At that time I shall assess all the evidence available and weigh the considerations material to that decision"

### 4.10.09 **Planning Schedule and Planning Issues (Appendix I)**

The Parish Council confirmed there were no objections or observations for the planning applications listed on the schedule. The Parish Council approved the planning schedule.

5.10.09 **Chieveley Recreational Centre (CRC)/Chieveley Parish Council (CPC) Liaison Group. Progress update**

Cllr Hamlin reported that various correspondence and discussions had taken place to try to move the project forward since the last Parish Council meeting.

The main points being discussed are the final size and location of the MUGA. 33m x 21m would be ideal for five aside. Whilst tennis cannot be LTA club standard a fair run off behind the base line could be provided. 30.5m plus 2m run off for netball. The Parish Council have asked CRC for 33m x 21m plus goal ends. The CRC have responded confirming they wish to proceed on a 30m x 20m plus goal ends basis so it does not infringe on the tennis club and car park. The CRC have confirmed they are concerned that a larger MUGA would unreasonably intrude on the tennis club and take up more of the area between the MUGA and playground which would limit the skateboarding possibilities.

The proposed restriction would reduce the length available from the existing by 3m. Effectively removing tennis as a function as no reasonable run off could be provided behind the base line. The responses to the Parish Plan questionnaire strongly supported the refurbishment of the old tennis courts, which suggests some expectation that the facility for tennis be maintained.

Cllr Cole confirmed that the CRC should provide a facility for the future and were in danger of being too prescriptive.

The Tennis Club have contacted Cllr Hamlin to express disappointment that they have not been informed of the project's progress. The Tennis Club is concerned about the noise and disruption the facility may cause. It was confirmed that a Tennis Club representative is a member of the CRC/CPC Liaison Group and had been involved in the selection process.

The next Liaison Group meeting is scheduled to take place on 22 October 2009.

A discussion took place.

With this substantial investment Chieveley Parish Council intends to provide a facility that maximises the sporting and recreational opportunities for the residents of the Parish.

The 30m length restriction limits the sporting activities and removes tennis as a function.

The clerk advised the Parish Council that they should seek best value and provide a facility that offers as many sporting opportunities for the community when using S106 funding.

It was agreed that the Parish Council Liaison Group representatives should seek formal written clarification and understanding as to why the CRC are so fixed on 30m x 20m plus goal end as the dimensions of the MUGA.

The Parish Council is to establish the car park ownership. Is it leased to the tennis club? **Action: Clerk**

The current old tennis court playing area is 33.31m x 31.78m.

The Parish Council agreed that a facility measuring 33m x 21m plus goal ends should be seriously explored as it would provide the maximum sporting and recreational opportunities for the residents of the Parish. The clerk was instructed to write a letter to CRC by 15 October 2009 to confirm the Parish Council's position and to request a formal written response prior to the next Parish Council meeting for consideration. **Action: Clerk**

Cllr Cole asked the Parish Council to request Chieveley Recreational Centre submits their 'Vision' for the next 10 years for the land and centre.

Cllr Crispin confirmed that as Chairman he had written to Denison Barracks to see if the project could be considered under a MACC initiative. Initial response indicates they may be able to assist with the removing of the posts and clearing of debris from the site. Cllr Hamlin is to discuss the project with a designated representative.

Cllr Cowan asked if West Berkshire Council had confirmed approval for the Certificate of Lawfulness. The clerk confirmed approval had been given.

#### **5.10.1 Tree works**

Two quotations have been received to carry out height reducing works to the trees on the western side of the proposed MUGA site. Both companies have quoted £600 + VAT. The costs are part of the project budget but being brought to the Parish Council's attention for approval. The Parish Council resolved to accept the quotation for £600 + VAT for the tree works.

#### **6.10.09 Oare Pond Maintenance Matters**

Cllr Taylor confirmed that the site required two cuts per year due to the strong growth of the Knapweed. The contractor has suggested he will trim in the spring to control the knapweed and to do a cut in the autumn. This will make the maintenance easier, not take more time overall and will be the same price. This was noted by the Parish Council.

#### **7.10.09 Sports Field in Curridge. To discuss future actions.**

Cllr Crispin confirmed that at a recent Parish Plan event it had become clear that key organisations should meet to discuss the Curridge sports field. The key organisations need to establish what is required by the school and the community and explore what is available. An initial meeting to establish a brief and identify the next step of consultation with the community would be beneficial. The Parish Council confirmed it was important that the key organisations should meet to discuss and form a brief and explore whether the project is viable. (School, School PTA, PPSC, Parish Council). The Parish Council confirmed that Cllr Ramsay and Cllr Crispin should represent the Parish Council at the meetings.

8.10.09 **Parish Plan update**

The Parish Plan Steering Committee advertised two events, one at Chieveley Village Hall on 26 September and one at the Curridge W I Hall on 3 October by inviting residents through a leaflet drop in the Parish.

At the events the questionnaire and youth questionnaire results were displayed and presented to the community. The community were given an opportunity to speak to the relevant Steering Group members regarding the main issues the questionnaire results flagged up and to discuss possible solutions.

Both events were well attended.

The Parish Plan Steering Committee Chairman was presented with a petition by the local Chieveley children who wish to have some skating facilities at Chieveley Recreational Centre.

The action plan is now being worked on and Penny Tomkins is starting the editing work for the final document.

Councillors who attended the Newbury Showground residents meeting confirmed that the showground felt they had not been consulted through the Parish Planning process. The clerk confirmed that the Parish Plan team had written to businesses, schools and societies in the area when the 'Have your Say Days' were organised. Organisations were invited to send a representative to raise any issues or concerns at the events.

9.10.09 **New Notice Board at Curridge W I.**

The clerk confirmed that the new notice board had been erected outside the W I Hall. A further discount was offered at the time of placing the order. The final sum £1,187.09 plus VAT. This was noted and accepted by the Parish Council. The new notice board has been added to the Parish Council insurance schedule.

10.10.09 **Road Name. To receive information from Cllr Crispin on the Curridge Road/Winterbourne road matter.**

Cllr Crispin read out the letter received from West Berkshire Council confirming that after researching the necessary maps, the correct name of the length of road running from Long Lane (B4009) to the junction with Mary Hare School is Curridge Road. The name of Curridge Road appears over the full length of the road on the 1977 maps. The electoral services seem to regard the length of road from Crabtree Lane junction down to Mary Hare School as Winterbourne Road. However there is no evidence to support this name either by street naming notification or by street nameplates. The information held by the electoral services database is not a definitive database.

The Parish Council accepted that the section of road should be referred to as Curridge Road and indicated three locations on the map provided by West Berkshire Council whether the initial three street nameplates should be installed. It was noted that the installation of name plates will not alter resident's addresses. **Action: Clerk**

**11.10.09 Sand Extraction Sites in the Parish. To receive the written response from West Berkshire Council and a report from Cllr Friend. To discuss and agree action.**

The Old Kiln Quarry site has not submitted an application to regularise the planning breach and do not appear to have carried out any restoration works. They are not fulfilling the conditions regarding reinstatement of the site.

The Parish Council have concerns that the operators are working outside the terms of planning permission and working towards 10 years established use when they will then be able to use the site for a variety of waste processing activities.

The Parish council expressed concern that the Planning Authority do not appear to be operating a consistent approach. If a resident contravenes a planning matter the Planning Authority would act.

The Parish Council agreed to invite Gary Lugg, Head of Planning and Trading Standards, to attend the next Parish Council meeting to discuss the site.

**Action: Cllr Cole, Clerk**

**12.10.09 Clerks Report's (including correspondence)**

**12.10.1 S106 Developer Contributions**

The clerk tabled a letter from West Berkshire Council enclosing the Developer Contributions document on how West Berkshire Council requests developer contributions to mitigate the impact caused by development in the local areas and how they put the contributions to best use to provide improvements for the local communities. The document is in circulation to the Councillors for information.

**12.10.2 Land at Manor Lane, Oare**

The clerk tabled a letter from West Berkshire council confirming that the Enforcement notice issued in respect of the above site had been withdrawn and the informal hearing due to be heard on Wednesday 29 October 2009 cancelled.

The planning authority has confirmed that the appellant's agent has confirmed that a planning application will be lodged with the Council within 28 days of the withdrawal date of the Enforcement Notice.

**13.10.09 Report of the Responsible Financial Officer, Cheque Signing and other financial matters**

A copy of the year to date financial statement 2009/2010 with financial budget figures and a Receipts and Payments summary were provided for Councillors information.

It was proposed by Cllr Hamlin and Seconded by Cllr Cole and the Parish Council resolved to pay the accounts for October 2009.

## Payments

Cheque No	Payee	Description	Amount
647	Greenbarnes Ltd	Notice board	£ 1,365.17
648	Viking Direct	Stationery items	£ 115.21
649	T Snook	Clerk Fees (5 weeks)	£ 807.76
		Expenses & Allowance	£ 34.68
650	Chieveley Toddler Group	Grant	£ 190.00
651	Chieveley Pre School	Grant	£ 500.00
652	1st Hermitage Scout	Grant	£ 400.00
653	Curridge W I	Grant	£ 275.00
654	Chieveley Parochial Church Council	Grant	£ 200.00
655	Chieveley Recreational Centre	Grant	£ 2,950.00
656	D Carter	Bus Shelter Cleaning	£ 80.00
657	Mazars LLP	External Audit Fee	£ 327.75
658	CPRE	Subscription	£ 29.00
Total Payments for October 2009			<u>£ 7,274.57</u>

## Receipts

BACS	West Berkshire Council	Precept	£ 12,500.00
BACS	RBS	Treasurers Account Interest	£ 3.40
BACS	RBS	High Business Interest	£ 4.05
Total Receipts for October 2009			<u>£ 12,507.45</u>

## Financial Position as at 13 October 2009

Receipts for year to date including April/Sept precept received	£ 25,014.24
Less payments for year to date	<u>£ 19,421.62</u>
Sub Total	£ 5,592.62
Add balance carried forward 31/03/09	£ 20,796.43
S106 Contribution 07/08 and 08/09 carried forward 31/03/09	£ 28,073.21
S106 Contribution 09/10	<u>£ 11,613.60</u>
	<u>£ 66,075.86</u>

### 13.10.1 External Auditor

The clerk confirmed that the Parish Council have received the completed Annual Return from Mazars LLP. The External auditor has asked the Parish Council to 'Review its reserve requirement when setting future years' precepts in particular the options for utilizing proceeds from S106 agreement'. This was noted by the Parish Council. The clerk will display the appropriate notices and copies of the Annual Return on the two main notice boards in the Parish for 14 days from 14 October 2009.

### 14.10.09 District Councillor's Report

#### 14.10.1 Chieveley House

Cllr Cole informed the Parish Council that the new owners at Chieveley House had carried out replacement gate works and other alterations which required planning permission and listed building consent or just listed building consent. The owners have been contacted by West Berkshire Council and given 28 days to regularise the matter.

**15.10.09 Councillors' Reports (Information Only)**

**15.10.1 Crabtree Lane**

Cllr Fidler asked if a response had been received from West Berkshire Council regarding the quality of the road surface. The clerk confirmed no response had yet been received. A query was raised regarding the Byway 21 surface responsibility. The dust from the current surface could be regarded as an environmental health matter. When it rains heavily water runs off the elevated surface into the adjoining properties.

**15.10.2 Rights of Way**

Cllr Cowan reported that he had made contact with West Berkshire council to bring to their attention that Byway 7 had been blocked. West Berkshire Council acted very quickly and contacted the Landowner to bring the matter to their attention.

West Berkshire council are also investigating and taking enforcement action regarding illegal fencing and a gate on Restricted Byway 18.

**15.10.3 Stable View, Old Street, Oare**

Cllr Taylor confirmed that the Informal Hearing had been cancelled on 28 October. The site has now been fenced off with a 2m high close boarded fence. Second caravan on site and a mobile toilet block currently there. The resident has 28 days to submit a planning application for one caravan on the site.

Cllr Cole confirmed that West Berkshire Council are currently looking at identifying 18 new traveller pitches in West Berkshire Council.

**16.10.09 Any other items which the Chairman decides are urgent (Information Only)**

The Chairman asked Cllr Cole who should be contacted at West Berkshire Council when the Member Capital Fund was required for the MUGA Project. Cllr Cole confirmed a letter had to go to Mr Duffin at West Berkshire Council requesting the monies to be transferred.

**16.10.09 Date of the next meetings**

Tuesday 10 November 2009 at Curridge W I Hall, Curridge

Tuesday 8 December 2009 at Chieveley Village Hall, Chieveley

There being no further business the meeting closed at 9.35pm.

Signed \_\_\_\_\_

Dated \_\_\_\_\_

## Planning Applications For the Parish Council Meeting on 13 October 2009

### Planning applications for consideration

Planning applications can be viewed on the West Berkshire Council website [www.westberks.gov.uk](http://www.westberks.gov.uk) under planning applications

Planning No	Type	Location	Description	Observation	Members End Date
09/01678	FUL	Moto Ltd, Chieveley MSA	Extension to petrol filling station forecourt building	No objection	14-Oct-09
09/01754	FUL	Moto Ltd, Chieveley MSA	Installation of 3.9 tonne LPG storage vessel, compound, dispenser, 1.8m high palisade fence and ancillary external works	No objection	14-Oct-09
09/01632	HOUSE	Cheriton, Downend, Chieveley	Single side and two storey rear extension including loft conversion	No obj/comment	14-Oct-09
09/01848	HOUSE	2 Barton Copse, Chieveley	Conservatory	No obj/comment	4-Nov-09

### Planning Application Decisions and Appeal Decisions Notification

Planning No	Type	Location	Description	Decision
09/00485	HOUSE	The Old Vicarage, High Street, Chieveley	Take down, clean and replace about 30 metres of capping on the north garden wall. Building of 3 buttresses to support wall where it has developed a lean.	Approval
09/00486	LBC	The Old Vicarage, High Street, Chieveley	Take down, clean and replace about 30 metres of capping on the north garden wall. Building of 3 buttresses to support wall where it has developed a lean	Approval
09/01500	HOUSE	2 Pond Cottages, Curridge	Single detached garage	Approval
09/01369	FUL	Newbury Showground, Priors Court Road	Retrospective, Permanent erection of two 27m climbing poles	Retrospective approval
09/01423	FULD	Gable End, Freshfields Lane, Chieveley	Demolition of existing dwelling and erection of two new dwellings	Approval
09/00803	FUL	Home Farm, Arlington Lane, Snelsmore Common	Demolition of existing stables and construction of 6 new stables, tack room and feed store	Refused
09/01549	HOUSE	Carbrook, Curridge	Amendment proposal for a detached outbuilding to provide garaging with garden machinery and home office above with dormer windows (previous scheme approved 09/00060/HOUSE)	Approval

### For Information

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