

## CHIEVELEY PARISH COUNCIL

### Public Participation and Neighbourhood Policing Public Open Forum Summary

PC Simon Easton reported that most recent crime seemed to be taking place at the lorry park at the Moto Services.

Tools and shed break-ins generally on the increase. Cllr Crispin confirmed a chain saw had been stolen outside Sandy Close on Sunday.

Mrs Bridger, CRA Chair, asked for the Parish Council minutes to be put on the village website as quickly as possible so residents can be kept up to date.

### **Minutes of the Meeting of Chieveley Parish Council held at the Chieveley Village Hall & Recreational Centre, High Street, Chieveley, Newbury, Berkshire RG20 8TE Tuesday 9 March 2010 at 7.30pm**

Present

Cllr R Crispin	Cllr D Cowan	Cllr K Ramsay
Cllr H Cole	Cllr Fidler	Cllr M Taylor

In Attendance      Mrs T Snook (Clerk) 2 members of the public

#### **1.03.10 Apologies and Acceptance of Absence**

Apologies were received from Cllr Friend, Cllr Hamlin. Cllr Cole has sent her apologies for being late. These were unanimously accepted.

#### **2.03.10 Minutes of the Parish Council meeting held on 9 February 2010 to be agreed and signed as a true record**

The minutes of the meeting held on 9 February 2010 were unanimously agreed as a correct record of the meeting and the Parish Council resolved to sign them.

#### **3.03.10 Declaration of Interest by Councillors on the agenda items listed**

None

#### **4.03.10 Planning Schedule and Planning Issues (Appendix I)**

##### **4.03.1 09/02481/ADV Chieveley Motor Co Ltd 1 No internal illuminated double sided pole mounted display unit**

The Parish Council confirmed no objection to the planning application but commented that:-

Signage in this location should not obstruct sight lines leaving the garage forecourt. Concern was expressed that the coffee sign needs to be moved.

The Parish Council confirmed there were no objections or observations for the remaining planning applications listed on the schedule. The Parish Council approved the planning schedule.

**5.03.10 MUGA Project in Chieveley. To receive a report on the MUGA project from Cllr Hamlin**

Cllr Crispin confirmed that work had started on refurbishing the old tennis court area on 22 February 2010.

The Chairman asked the clerk to provide an update on the refurbishment/MUGA project in Cllr Hamlin's absence.

The clerk reported the site has been secured and work on site started to refurbish the old tennis court area.

Chieveley Recreational Centre (CRC) and Parish Council representatives met on 24 February 2010 to discuss the refurbishment projects. At the meeting the floodlight trench position around the old tennis court area was drawn and given approval by the CRC. The CRC representatives approved the Parish Council's agreed MUGA post and panel colour choices and confirmed responsibility for providing the appropriate insurance cover required for the MUGA. The clerk reported she is helping the CRC establish the appropriate level of insurance cover for a MUGA by asking the SLCC/other Parish Council clerks for information. The clerk has already provided information received from the Parish Council's own insurers to the Recreational Centre Representatives for information.

The skate park element of the refurbishment project is now being considered by the CRC. Various applications have been made to third party grant sources by the CRC and Parish Council. The Playbuilder fund application being the main one. Greenham Common Trust, Youth Opportunity and Youth Capital Fund, Member's Capital Bid and Rural Access to Services Programme (RASP) Feedback has been received from Playbuilder and more information requested.

The clerk confirmed that West Berkshire Council will require an application for a Lawful Development Certificate for Proposed Use or Development for a skate park on part of the old tennis court area. The Parish Council agreed to proceed with the application. The Parish Council resolved to pay the application fee of £83.75. **Action: Clerk**

The clerk reported that Chieveley Recreational Centre have been asked to confirm the preferred positions for the pedestrian access gates in the MUGA taking into consideration the existing facilities on the site.

**7.50pm Cllr Cole joined the meeting**

Cllr Crispin confirmed that an urgent site meeting had taken place on 4 March 2010 after concern was raised by Safe & Sound regarding the northern goal end possibly being closer to the tennis club house than originally thought.

At the site meeting the goal end posts and temporary fencing panels were used to establish the relationship with the tennis club house and the back of the enclosed goal end. It was agreed there was no change from what had been previously discussed with the Tennis Club and Recreational Centre.

**6.03.10 W I Hall. To receive a progress report from Cllr Friend**

Cllr Crispin, in the absence of Cllr Friend, reported that the intrusive survey report on the W I Hall structure had been received and a copy was available. The hall structure is considered sound. Insulation needs updating. Works to re-clad the building, improve the windows and insulation needs to be considered by the WI. The WI will be meeting to discuss the findings and will agree a way forward. A revised specification and price will be obtained and used for third party grant applications.

**7.03.10 Core Strategy Consultation. To discuss proposed submission Core Strategy Local Development Framework document and agree action**

The Parish Council have received hard copies of the consultation document and summary documents. Cllr Cole confirmed there was a CD available with the maps included. The clerk confirmed this had not yet been received and will be chased. A discussion took place. The Parish Council agreed it should respond to the document. Councillors were invited to provide comments and feedback to Cllr Cowan who will prepare the Parish Council's response to the Consultation. Feedback required by 28 March 2010. **Action: All, Cllr Cowan**

**8.03.10 Street Light Time Control in Curridge Park. To discuss the lighting up pattern and the opportunity of a pilot scheme to reduce light pollution/energy use between midnight and 5.30am.**

Cllr Crispin reported that at a previous meeting Cllr Friend had asked whether Curridge Park could be put forward for a pilot scheme to reduce light pollution/energy use.

West Berkshire Council in most locations and as part of their policy has lights come on at dusk till Midnight then from 5.30am to dawn.

If the pilot scheme goes ahead West Berkshire Council will have to fit new photocells to the columns. There are 13 columns in this area and there will be a cost implication to West Berkshire Council to carry out these works.

A discussion took place. The Parish Council agreed to write to the residents in Curridge Park to establish if they wish to be involved in a pilot scheme.

**Action: Clerk, Cllr Friend**

**9.03.10 Post Office Service in Chieveley. To receive an update and agree action**

Cllr Cole, Cllr Hamlin, Cllr Crispin, Mr Patel (new shop owner), Mr Butcher (PPSC Chair) and the Post Office Representative, Mr Shotton, met at the village shop on Monday 15 February 2010 to discuss post office services in Chieveley. The new shop owner is keen to provide a post office service to the community. Mr Shotton agreed to report back to his manager after the meeting. The Post Office will

notify Mr Patel of their decision and the level of service that can be reinstated. Rural Access to Services Programme grant funding may be available to help with the refurbishment work required to ensure the Post Office can return to the village. The clerk confirmed she had received an application form and will be discussing the matter with Mr Patel.

#### 10.03.10 **Co option**

A new advert has been placed in the Parish Magazine and posters are on the village notice boards. A couple of enquiries have been received.

#### 11.03.10 **Heavy Goods Vehicles in Curridge. To discuss and agree action**

Articulated lorries are getting lost in Curridge Village when trying to find Rookery Farm. Satellite navigation systems are directing them into Curridge Village along Arlington Lane. Residents have raised concerns and are now monitoring which vehicles/hauliers are doing this. A discussion took place. A postcode for the farm entrance would be beneficial to the visiting hauliers rather than the farm buildings to direct them along the main road route. The clerk was asked to contact Rubber & Plastic Collection Services at Rookery Farm to raise the concern and to contact West Berkshire Council regarding appropriate signage for Arlington Lane. **Action: Clerk**

#### 12.03.10 **Clerks Report's (including correspondence)**

##### 12.03.1 **Youth Opportunity and Youth Capital fund**

The clerk tabled a letter received from West Berkshire Council confirming that the assessors were sympathetic to the skate park bid but a final decision was pending the outcome of the Playbuilder funding application before any grant allocation could be made.

##### 12.03.2 **NALC Briefing: Revised Code of Conduct for Members of Local Authorities**

The clerk tabled a legal briefing received from NALC confirming that the new Standing Orders for Local Councils, a revised Code of Conduct applicable to members of all local authorities is expected to come into force in 2010. Originally due to happen before the May elections the government are concentrating on progressing the financial regulations, leaving no time for a revised Code of Conduct for members to be laid during the present Parliamentary sessions. This means that any revised or new Code of Conduct will not now be laid until after the Parliamentary general election.

#### 13.03.10 **Report of the Responsible Financial Officer, Cheque Signing and other financial matters**

A copy of the year to date financial statement 2009/2010 with financial budget figures and a Receipts and Payments summary were provided for Councillors information.

It was proposed by Cllr Cowan and Seconded by Cllr Cole and the Parish Council resolved to pay the accounts for March 2010.

## Payments

Cheque No	Payee	Description		Amount
DD	BT	Broadband and telephone charges	£	114.55
674	D Carter	Bus shelter cleaning Nov Dec Jan	£	120.00
675	T Snook	Clerk fees	£	652.67
		Allowance & Expenses	£	23.13
676	Viking Direct	Stationary items	£	128.84
677	West Berkshire Council	Certificate of Lawfulness Fee	£	83.75
678	Chieveley Recreational Centre	Storage	£	50.00
679	Chieveley PCC	Room hire charges	£	75.00
Total Payments for March 2010				<u>£ 1,247.94</u>

## Receipts

Total Receipts for March 2010

£ -

### Financial Position as at 9 March 2010

Receipts for year to date including April/Sept precept received	£ 55,022.80
Less payments for year to date	£ 43,325.20
Sub Total	<u>£ 11,697.60</u>
Add balance carried forward 31/03/09	£ 20,796.43
S106 Contribution 07/08 and 08/09 carried forward 31/03/09	£ 28,073.21
S106 Contribution 09/10	£ 13,428.60
	<u>£ 73,995.84</u>

#### 13.03.2 Other financial matters

The Parish Council resolved to carry forward the Parish Plan fund £2,000.

The Parish Council resolved to return budget under spends to general reserves.

#### 14.03.10 District Councillor's Report

##### 14.03.1 Potholes

Potholes are being repaired but any potholes noted should be reported to Streetcare. Concern was expressed to Cllr Cole regarding the quality of the pothole repairs as many seem to break up and reappear shortly after a repair has been carried out.

#### 15.03.10 Councillors' Reports (Information Only)

##### 15.03.1 Flooding outside Carbrook

Cllr Fidler reported that flooding was happening outside Carbrook again. West Berkshire Council has dredged out the ditch on one side. Highways need to be informed.

**15.03.2 Vehicle Activated Signs**

Cllr Cole reported that a small VAS has been erected in Beedon. She asked the Parish Council to confirm their policy on a VAS and whether consideration should be given to funding one. To be a future agenda item.

**16.03.10 Any other items which the Chairman decides are urgent (Information Only)**

None

**17.03.10 Date of the next meetings**

Parish Council meeting on Tuesday 13 April 2010 at Chieveley Recreational Centre, Chieveley at 7.00pm

Parish Assembly on Tuesday 13 April 2010 at Chieveley Recreational Centre 8pm

There being no further business the meeting closed at 8.32pm.

Signed \_\_\_\_\_

Dated \_\_\_\_\_

