

CHIEVELEY PARISH COUNCIL

**Minutes of the Meeting of Chieveley Parish Council
held at the Curridge W I Hall, Winterbourne Road, Curridge, Berkshire on
Tuesday 11 March 2008 at 7.30pm**

Present:

Cllr R Crispin
Cllr Cowan
Cllr Fidler

Cllr Taylor
Cllr Friend
Cllr Cole

Cllr Hamlin
Cllr Ramsay

In Attendance Mrs T Snook (Clerk), 3 members of the public

1.03.08 Apologies and Acceptance of Absence

Apologies were received from Cllr Spence. This was unanimously accepted.

2.03.08 Minutes of the Parish Council meeting held on 12 February to be agreed and signed as a true record.

The minutes of the meeting held on 12 February 2008 were unanimously agreed as a correct record of the meeting and the Parish Council resolved to sign them.

3.03.08 Declaration of Interest by Councillors on the agenda items listed

Cllr Cowan declared an interest for planning application 08/00365/HOUSE and a record was made in the Register of Declared Interests at Meeting.

4.03.08 Planning Schedule and Planning Issues (Appendix I)

A statement made by Cllr Cole, Parish and District Councillor. "I wish to make it clear that any views expressed in relation to planning applications under consideration at this meeting are based upon the information available to the Parish Council.

Further, I am not pre-judging the way I may vote when West Berkshire Council considers the matter. At that time I shall assess all the evidence available and weigh the considerations material to that decision"

4.03.1 2 Snelsmore Barns, Snelsmore 08/00183/HOUSE

To remove and re-position the existing small window to a blank area and to enlarge the existing window

The Parish Council raised no objection but commented that: -

Any alterations should maintain the integrity of the whole of the front elevation of the Barns.

4.03.2 8 Barton Copse, Chieveley 08/00275/HOUSE

To add timber doors on the front of the existing garage (cart shed) opening.

The Parish Council objected to the application on the following grounds:-

Out of keeping with the character of the Barton Copse (The Barns) original development.

The Parish Council voted on this matter and agreed a standard response to subsequent applications requesting this alteration.

Vote: 5 Objections 3 No objections.

4.03.3 2 Barton Copse, Chieveley 08/00246/HOUSE

Add wooden garage doors to existing cart shed

The Parish Council objected to this application on the following grounds:-

Out of keeping with the character of the Barton Copse (The Barns) original development.

4.03.4 Green Lane Cottage, Green Lane, Chieveley 08/00365/HOUSE

Extension and internal alterations together with replacement garage

The Parish Council objected to this application on the following grounds:-

The materials proposed are not in keeping with the existing.

The roofing material and wall cladding material are out of keeping.

Reference was made to the Chieveley Village Design Statement

Cllr Cowan did not take part in the observations and comments summarised by the Parish Council due to a declared interest.

The Parish Council confirmed there were no objections or observations for the remaining planning applications listed on the Schedule. The Parish Council approved the Planning Schedule.

5.03.08 Bardown Redevelopment Programme Update. To receive information from Cllr Crispin. To discuss and agree action.

Cllr Crispin reported that Sovereign held a Management Board Meeting on Thursday 6 March 2008. Sovereign have confirmed they are still working through the build contract negotiations and currently there is no significant information to report. Cllr Cole reported that the last tenant had moved out of Bardown.

6.03.08 West Berkshire Planning Strategy. Options for Delivering Homes. To receive a report from Cllr Crispin. To discuss and agree action.

Cllr Crispin reported that he attended the meeting held by West Berkshire Council on 15 February 2008 at Newbury College.

In the presentations to the stakeholders a number of sites in the West Berkshire for over 500 houses were proposed to be included in the allocation to be put forward by West Berkshire Council. This included Denison Barracks.

West Berkshire Council identified some of the sites and landowners or developers suggested others.

The stakeholders provided feedback and comments at the meeting regarding the proposed sites. Sustainability concerns were provided on most sites.

For the revised submission of the Local Development Framework, West Berkshire Council have to identify adequate sites for an additional 10,500 homes.

A discussion took place and the information noted.

Cllr Cole confirmed she was a member on the Local Development Forum who would be looking at the whole of the planning allocation issues.

The Chairman reported that the next Local Development Framework for West Berkshire Planning Seminar would be for 'Options for Development in the Rural Areas of the District'. To be held on 23 April 2008 at Chieveley Village Hall from 6.30pm.

6.03.1 To consider the issues relating to the inclusion of Denison Barracks site in the future West Berkshire Planning Strategy Housing Allocation

Cllr Crispin tabled a letter received from Miss Edwards, Defence Estates, outlining the MOD's intention for the units at the Hermitage site to be relocated, leading to the disposal of the site, subject to continued value for money being proven and final ministerial approvals having been given. The timeline currently being worked towards is a disposal date of 2012.

The Parish Council raised concern about the LDF Housing Allocation and Denison Barracks being included as a site for the possible provision of 500 houses. Concern was raised that the infrastructure would be insufficient.

Cllr Cole confirmed that in her view Denison Barracks would be viewed as less sustainable than other urban areas. However there are new guidelines provided for potential development on green belt land and AONB.

Cllr Cowan raised the query whether the site is a valid sustainable location for potentially 500 houses

Cllr Crispin reported that Miss Edwards had been at the West Berkshire Council Planning Strategy event on 15th February 2008 and he had been able to discuss some of the concerns.

Cllr Cole suggested that the Parish Council should approach Hermitage Parish Council to seek their views. Cllr Crispin confirmed

he would be attending a meeting on Thursday 13 March 2008 with Hermitage Parish Council.

The Parish Council confirmed that they would hope the Military stay as they are a significant part of the Parish.

The Parish Council asked the clerk to write to Defence Estates to enquire whether the move of the two military units would go ahead if West Berkshire Council does not deem the site available for housing development. **Action: Clerk.**

7.03.08 Parish Assembly. To discuss arrangements for the Assembly and agree action

The Chairman asked the Parish Council whether refreshments and cheese and biscuits should be provided at the Assembly. This was unanimously agreed.

8.03.08 Neighbourhood Acton Group (NAG). To receive a report from Cllr Crispin. To discuss and agree action

The Chairman confirmed there continues to be confusion. An alternative date was offered by the Police but was unacceptable to West Berkshire Council due to it clashing with a Council meeting.

A new Downland NAG meeting has been tabled for 25 March 2008 at the Chieveley Village Hall at 6.30pm. The purpose of the meeting is to formally set up the Downlands NAG.

The Downland NAG, due to its rural community nature, needs some careful structure consideration. Each Parish Council from the Downlands area should have a representative on the NAG.

Cllr Cole will be attending the meeting on 25 March 2008. Clerk is to ask Cllr Spence to attend. **Action: Clerk**

9.03.08 Footpaths

9.03.1 Curridge Footway Network. To receive a report from Cllr Friend

Cllr Friend confirmed he was disappointed that the footway infrastructure matter was not seen through the capital bid programme process. Cllr Cole responded by confirming that at the initial stages of the Capital Bid process the Officer response for the Footpath bid in Curridge: WI Hall - Crabtree Lane and Curridge Road from Crabtree Lane to Long Lane confirmed that the scheme will be assessed as part of the Council's footway improvements. budget. Further assessment and consultation would be required to ensure the footpath is justified and that it will not be detrimental to the rural nature of the road. A similar footpath in this area has met with public opposition. The assessment and consultation could be undertaken during 2008/09 with the scheme included in a future year's capital programme.

The Parish Council asked the clerk to write to West Berkshire Council for an update on the assessment for new footways in Curridge, how can the Parish Council ensure they are progressed, where are they looking to improve footways and how do the Parish Council get involved in the consultation. **Action: Clerk**

9.03.2 Local Plan: Footpath from The Green, Chieveley. To receive information from Cllr Cole. To discuss and agree action

Cllr Cole confirmed that in the Local Plan documentation it clearly showed a footpath and this should be created.

It would be possible to legally create a footpath by order (s26 Highways Act 1980) but certain criteria need to be met i.e. satisfied there is a need for the footpath and that it would add to the convenience and enjoyment of a substantial section of the public or convenience of residents in the area.

A discussion took place. The clerk tabled a copy letter sent to a resident in The Green by West Berkshire Council which confirmed that the S106 did not make adequate provision for the footpath to be created through The Green.

The Parish Council reconfirmed that it had agreed to let the matter rest in respect of the new footpath being created through The Green.

At the Parish Council meeting on 21 February 2006 the clerk tabled a copy letter sent by West Berkshire Council on 9 February 2006 to the landowner south and west of The Green, Chieveley seeking to establish a footpath across the land from Chieveley High Street to footpath 10b. A copy of the letter was tabled at the meeting for consideration.

Cllr Cole confirmed she would be pursuing the matter as District Councillor to have the public right of way created.

The Parish Council agreed to support Cllr Cole in pursuing the option to have a new footpath created from the High Street to footpath 10b as show on the map to the landowner dated 9 February 2006 from West Berkshire Council.

The clerk was asked to write to West Berkshire Council to ask for a progress update on the matter. **Action: Clerk**

10.03.08 NATS. To receive information from Cllr Crispin on the Proposed Changes to Airspace Consultation. To discuss and agree action.

Cllr Crispin confirmed that leaflets and a DVD were available. The clerk confirmed that Councillors had also been advised of the consultation link prior to the meeting.

A letter had been received from Richard Benyon MP who confirmed in the letter that little or no change for Chieveley.

None of existing flights will change from the airports within the Chilterns & Luton designated area.

Some of Luton's and Stansted traffic will be rerouted and will fly over West Berkshire and over Newbury but all will be in excess of above 7,000 ft.

Cllr Crispin urged Councillors to look at the information provided and advise the clerk if it is to be an agenda item for the next meeting by 31 March 2008. **Action: All**

11.03.08 Clerks Report including correspondence

11.03.1 S106 Notification: Mole Corner and Hazeldene 04/02835/FULD

The clerk tabled a letter from West Berkshire Council confirming that the contribution towards provision of improvements to Public Open Space has been received by West Berkshire Council and will be sent to Chieveley Parish Council shortly.

11.03.2 S106 Developer contributions

The clerk tabled a letter from Head of Countryside & Environment. The letter was a response to the Parish Council's concerns about a S106 contribution being paid to another Parish Council.

11.03.3 Red Lion Public House

The clerk tabled a letter from West Berkshire Council with a copy of the Operational Development Enforcement Notice. The clerk also tabled a letter from West Berkshire council confirming that Arkells Brewery Limited had lodged an appeal against the Enforcement Notice.

12.03.08 Report of the Responsible Finance Officer, Cheque Signing and other financial matters

A copy of the Financial Statement with 2007/2008 Financial Year Budget figures and a Receipts and Payments summary were provided for Councillor's information.

It was proposed by Cllr Crispin and seconded by Cllr Hamlin and the Parish Council resolved to pay the accounts for March 2008. This was unanimously agreed.

Payments

Cheque No	Payee	Description	Amount
557	BT	Telephone and Broadband Charges	£ 149.87
558	Chieveley Recreational Centre	Hall Hire charges	£ 101.60
559	D Carter	Jan, Feb Bus Shelter Cleaning	£ 80.00
560	West Berkshire Council	Dog Bin emptying	£ 49.60
561	Viking Direct	Stationery Items	£ 60.99
562	T Snook	Clerk fees	£ 591.49
		Expenses and Allowance	£ 24.24
Total Payments for March			<u>£ 1,057.79</u>

Receipts

Total Receipts for March	<u>£ -</u>
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Financial Position as at 11 March 2008

Receipts for year to date including April precept received S106	£ 27,063.07
	£ 14,636.25
Less payments for year to date	<u>£ 20,818.62</u>
Sub Total	£ 20,880.70
Add balance carried forward 31/03/07	£ 14,468.78
	<u>£ 35,349.48</u>

Projected Forecast for Year 2007/2008

Projected receipts for year including April & September precepts	£ 26,395.00
Less projected payments for year	<u>£ 28,472.00</u>
Sub Total	-£ 2,077.00
Balance c/f 2006/2007	£ 14,468.78
Forecasted year end reserves 07/08	<u>£ 12,391.78</u>

12.03.1 Other Financial Matters

It was proposed by Cllr Friend and Seconded by Cllr Crispin that the Laptop and Projector fund and Parish Plan fund be carried forward into 2008/2009 and that other budget under spends be returned to general reserves. This was unanimously agreed. The Clerk confirmed that a VAT refund and interest would be received by the financial year-end.

12.03.2 Direct Debits

Cllr Cole asked the Parish Clerk to enquire about whether the BT Bill can be paid by Direct Debit.

13.03.08 District Councillor's Report

13.03.1 Members Capital Bid

Cllr Cole confirmed that one of the bids she had submitted had been successful. The Panel approved the bid to make improvements for the old tennis court at Chieveley Recreational Centre. £30,000 has been approved. Cllr Cole confirmed that the contribution would raise the possibility of match funding from elsewhere and/or from S106 contributions. The mechanism of the bid and timescales for the money to be committed needs to be investigated. Cllr Cole will make enquiries.

13.03.2 Bus Route 7

Cllr Cole reported that West Berkshire Council's negotiations with Newbury Buses and the former 107 service is now known as number 7. The bus will pick up twice in the morning and on the return journey people can get off in Chieveley by request.

14.03.08 Councillors' Reports (Information Only)

14.03.1 District Parish Conference 10 March 2008

Cllr Crispin confirmed he attended the Conference. The main agenda included Waste, Planning and Flooding update.

He confirmed that the new Waste Contract is due to be signed and will run for 25 years. The finer details on how it will work are to be sorted. Some issues will be addressed as they go along.

Under planning it was reported that the next Local Development Framework event for Planning would address rural areas on 25 April 2008.

Cllr Crispin reported that during the flooding review report Stuart Clark, Principal Engineer at West Berkshire Council, was anxious for people wishing to report any drainage and flooding matters to contact him directly on 01635 519857 or by email to sclark@westberks.gov.uk.

14.03.2 Revised Footpath Leaflet.

Cllr Taylor reported that the reprint had been carried out with the necessary revisions. 2,000 leaflets are available.

14.03.3 Emergency Planning

Cllr Cole asked if the Parish Council would do some emergency planning. Cllr Crispin confirmed this would be possible but would wait until the formal templates are provided.

15.03.08 Any other items which the Chairman decides are urgent (information only)

None

16.03.08 Date of the Next Meetings

Tuesday 8 April 2008, Chieveley, Recreational Centre at **7pm** followed by the Parish Assembly at 8pm.

Tuesday 13 May 2008, Chieveley Recreational Centre at 7.30pm

There being no further business the meeting closed at 9.50pm.

Signed.....(Chairman)

Date.....

Planning Applications For the Parish Council Meeting on 11 March 2008

Appendix I

Planning applications for consideration

Planning applications can be viewed on the West Berkshire Council website www.westberks.gov.uk under planning applications

Planning No	Type	Location	Description	Observation
08/00059	HOUSE	3 Woodlands Close, Curridge	First floor side extension and conversion of garage to habitable accommodation and store	No objection
08/00111	FUL	Arlington House, Curridge	Single storey extension to unit 2 Arlington Grange, and rearrangement of parking layout	No objection
08/00183	HOUSE	2 Snelsmore Barns, Snelsmore	To remove and re-position the existing small window to a blank area and to enlarge the existing window	No obj/comment
08/00365	HOUSE	Green Lane Cottage, Green Lane	Extension and internal alterations together with a replacement garage	Objection
08/00275	HOUSE	8 Barton Copse, Chieveley	To add timber doors on the front of the existing garage (cart shed) opening.	Objection
08/00246	HOUSE	2 Barton Copse, Chieveley	Add wooden garage doors to existing cart shed	Objection

Planning Application Decisions and Appeal Decisions Notification

Planning application decisions can be viewed on the West Berkshire Council website www.westberks.gov.uk under planning app

Planning No	Type	Location	Description	Decision
07/02680	HOUSE	26 The Green, Chieveley	Two storey extension and single storey rear extensions	Approval
07/02585	FUL	Acres of Fun Day Nursery	To extend both nursery and pre-school facilities and provide an Out of School Club facility	Approval
07/02703	FUL	Snelsmore Farm, Snelsmore	New american barn and maege in adjacent paddocks (for private use)	Approval
07/02770	OUTD	Middle Farm, Downend, Chieveley	Demolition of house, construction of four semi-detached houses and one detached house with parking. New Access	Refusal
07/02728	LBC	Sunhill Farm, Downend	Internal re-siting of bathroom and dressing room, involving removal of stud wall built as part of 1975 renovation, and restoration to layout existing before that date	Approval

For Information

07/02084	FUL	Hazelhanger Farm, North Heath	Temporary change of use from agricultural storage to storage of aluminium frame buildings	Withdrawn
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