

CHIEVELEY PARISH COUNCIL
Minutes of the Meeting of Chieveley Parish Council held at the
Chieveley Recreational Centre, High Street, Chieveley,
Newbury, Berkshire RG20 8TF
on Tuesday 9 June 2009 at 7.30pm

Present

Cllr R Crispin	Cllr M Taylor	Cllr E Friend
Cllr D Cowan	Cllr H Cole	Cllr K Ramsay
Cllr P Fidler		

In Attendance Mrs T Snook (Clerk) 1 members of the public

1.06.09 Apologies and Acceptance of Absence

Apologies were received from Cllr Hamlin and Cllr Spence. These were unanimously accepted.

2.06.09 Declaration of Interest by Councillors on the agenda items listed

A statement made by Cllr Cole. "I wish to make it clear that any views expressed in relation to planning applications under consideration at this meeting are based upon the information available to the Parish Council. Further, I am not pre-judging the way I may vote when the matter is considered by West Berkshire Council. At that time I shall assess all the evidence available and weigh the considerations material to that decision"

3.06.09 Minutes of the Parish Council meeting held on 12 May 2009 to be agreed and signed as a true record

The minutes of the meeting held on 12 May 2009 were unanimously agreed as a correct record of the meeting and the Parish Council resolved to sign them.

4.06.09 Planning Schedule and Planning Issues (Appendix I)

4.06.1 The Bungalow, Downend Chieveley 09/00789/HOUSE

1 ½ storey side extension, rear conservatory, raising of the eaves/roof by 1.6m forming more accommodation within the roof with new external walls to the rear and side elevation including porch and bay windows

The Parish Council raised no objections to the above planning application but commented that:-

A request should be made for the dressing room window to have obscured glass

4.06.2 Priors Court School, Priors Court Road, Chieveley 09/00774/COMIND

Erection of a two storey residential building to provide 24 bedrooms with en-suite facilities, together with ancillary accommodation including medical centre, laundry and staff rooms.

The Parish Council raised no objection to the above planning application but commented that:-

There is concern about the adequacy of the landscaping. A better proposal for landscaping to mitigate the impact of the building in the AONB is required.

4.06.3 **Cheriton, Downend, Chieveley 09/00792/HOUSE
Single storey side and two story rear extension including loft conversion. Demolition of existing conservatory**

The Parish Council objected to the planning application on the following grounds:-

Excessive glazing on the western elevation will be highly visible from the AONB.

The Parish Council requested that a planning condition attached to a previous planning application for this property (05/00890/HOUSE) to landscape to the front of the front wall be fulfilled.

4.06.4 **Middle Farm, Downend, Chieveley
Appeal APP/W0340/A.09/2103569/NWF**

It was agreed that Cllr Cowan could provide the written representation on behalf of the Parish Council. To be submitted by 17 June 2009.

Action: Cllr Cowan, Clerk

The Parish Council confirmed there were no objections or observations for the remaining planning applications listed on the schedule. The Parish Council approved the planning schedule.

5.06.09 **NAG Update. To receive information**

It was reported that Cllr Spence had attended the meeting on 20 May 2009 and raised the speeding concerns along Northfields and the school buses drop off and pick up area for the private schools.

Cllr Cole confirmed that the Superintendent, Mr Rickard, had requested a meeting with her as District Councillor. At the meeting it was agreed that Chieveley and Kintbury could become part of a pilot scheme to make the NAG a sub group which would be part of the relevant Parish Council. The Chairman confirmed that the Parish Council should be consulted fully before a final decision is made in this regard.

It was reported that Simon Easton is the Neighbourhood Specialist Officer for the Downlands, Cold Ash and Hermitage NAG. He is a member of the Thatcham Neighbouring Policing Team responsible for the Chieveley area. Regular updates are put on the Thames Valley Police Neighbourhood Policing website and the team are always interested in receiving notification of any events or meetings in the area.

6.06.09 **Chieveley Recreational Centre and Chieveley Parish Council Liaison Group meeting update**

It was reported that a meeting between the Chieveley Recreational Centre and Chieveley Parish Council Liaison Group representatives took place on 19 May 2009. Notes of the meeting were circulated to Councillors prior to the meeting.

Cllr Crispin confirmed that there was strong support from the community through the Parish Plan for the old tennis courts to be refurbished.

The Liaison Group have discussed what facility could be provided and best achieved. Funding opportunities were discussed including the successful Members capital bid and S106 Developer contribution funds. It is likely additional grant funding will need to be sought to meet the final project costs.

The Chieveley Recreational Centre has agreed that a project to refurbish the old tennis courts can be carried out on their land subject to appropriate maintenance support. A basic criteria and specification/brief has been agreed and drawn up to be distributed to 6 contractors for quotations and ideas.

The quotations and project proposals from the contractors will be initially considered for short listing by the Liaison Group and the shortlisted project(s) will be presented to the Parish Council and Chieveley Recreational Centre Executive Committee for final selection.

A discussion took place. The Parish Council confirmed that it would contract to do the work as it represented the best value way of approaching the project. The Parish Council agreed that the mechanism used in partnership with the Recreational Centre for the playground to provide maintenance support and replacement funding could be used for the newly refurbished facility.

It was agreed it was important that the Parish Council and Chieveley Recreational Centre be clear on the ongoing maintenance costs for a new facility before the final commitment. It was noted that the facility's annual maintenance costs would need to be included in the precept request per annum.

Cllr Cowan has been advised that a new facility in this location would not require planning permission. The works could be done under permitted development rights and powers (subject to certain criteria).

The Parish Council recognised that as they were working in partnership with the Recreational Centre on this project and quotations requested that the Parish Council would need to consider suspending elements of Financial Regulation 11. To be a future agenda item.

A discussion took place. The Parish Council resolved to instruct Cllr Cowan to submit a planning application on behalf of the Parish Council should planning permission be unexpectedly required and to prepare the Certificate of Lawfulness of Proposed Use or Development for submission including the fee (to a value of £167.50). This was unanimously agreed.

Other matters reported from the Liaison Group meeting. A cricket club is being formed in Chieveley and enquiries are being made of the Recreational Centre Executive Committee to have a wicket and square on their land. Chieveley Recreational Centre wants to have better signage along the road to warn drivers that children are in the area.

7.06.09 Core Strategy. Options for the Future Consultation. To discuss and agree action

A discussion took place and it was agreed that Cllr Cowan would look at the document and provide comments on behalf of the Parish Council by 3 July 2009. Action: Cllr Cowan

8.06.09 Parish Plan Update

The Parish Plan Steering Committee has a temporary Chair, Denis Butcher, and will carry on to actively seeking a permanent Chair. Two new committee members have joined and the PPSC are to advertise for an Editor of the Parish Plan.

Questions are being prepared to put to key stakeholders and meetings will be taking place over the forthcoming months with the evidence of concerns. From these consultations it is hoped objectives will be formed with action points noted. The team will be attending a Parish Plan Surgery event at West Berkshire Council on 25 June 2009 at 5pm. An event is being planned for the end of September/early October to keep the community informed and to engage them in some problems solving/funding brainstorming.

9.06.09 Curridge Road. To receive information from Cllr Crispin. To discuss and agree action

Cllr Crispin reported that voting cards issued for the European Elections used Winterbourne Road in the address for the W I Hall and other properties along the same section of road in question.

West Berkshire Council has been advised. It has been agreed that an investigation will take place to establish formally the correct name for the section of road between the crossroads with Crabtree Lane down past Park Farm and down past the Curridge W I Hall/Carbrook.

10.06.09 Sand Extraction Sites in the Parish. To receive a report from Cllr Friend

Cllr Friend confirmed that correspondence from West Berkshire Council had been received.

Old Kiln Farm.

Permitted development rights for extraction operations have now come to a conclusion. The planning authority have met with the operators of Old Kiln Farm and agreed that a planning application for the site is required to regularise this and the restoration issues. The application has agreed to submit such an application within a matter of weeks. It has been made clear that the fundamental issue for the planning authority and the Parish Council is the restoration of the site.

The clerk was instructed to write to Gary Lugg, Head of Planning & Trading Standards, to request enforcement action be taken unless a planning application had been submitted prior to the Parish Council meeting taking place.

Action: Clerk

Copyhold Farm

Information from West Berkshire Council indicates that the waste processing plant can legitimately stay in place in the western area of the site. Concern was expressed that the plant will stay after the site is concluded.

The clerk was asked to establish which planning permission applies to the waste facility on this site.

11.06.09 S106 Funding. To receive information from Cllr Cole

Cllr Cole reported that the public open space developer contribution assigned to North Thatcham will be reassigned to Curridge (£9,172)

12.06.09 Clear Streets Parking Strategy – Outlying Areas. To discuss and agree action

The Parish Council have been invited to identify areas which may benefit from parking controls. A discussion took place and the clerk was asked to write to West Berkshire Council to request that parking controls be investigated for the roads adjacent to the MOTO services, particularly under the motorway bridge.

Action: Clerk

13.06.09 Telephone and Broadband. To discuss and agree action

It was reported that the contract with BT had expired. Research into different packages and providers had taken place. The new BT Broadband Option 3 package with the new hub technology and anytime calls could save the Parish Council money per quarter. It was noted that a Parish Council requires unlimited downloads due to the size of documents it receives by email from Local Authorities and other government organisations and parties. BT packages have proved reliable. A discussion took place. It was proposed by Cllr Crispin that the Parish Council regrade to BT Broadband Option 3 and the anytime calls package. It was further proposed that the Parish Council enter into a direct debit agreement and two councillors sign the mandate. Seconded: Cllr Cowan. This was unanimously agreed.

14.06.09 Clerks Report's (including correspondence)

14.06.1 BALC Training Opportunities

The clerk tabled a letter from BALC inviting clerks and their Councils to confirm training that would be useful by 3 July 2009.

14.06.2 Thames Valley Police Open Day

The clerk tabled an invite to attend the Thames Valley Police Open Day on Saturday 8 August 10 am – 4pm at the Training Centre, Sulhamstead, Nr Reading.

14.06.3 BACYP

The clerk tabled correspondence from Mr Horner, Berkshire Association of Clubs for Young People. It was reported that the charity runs holiday activities, including in the past ones at the Chieveley Recreational Centre.

The clerk confirmed a copy of the correspondence had been passed to Chieveley Recreational Centre.

15.06.09 Report of the Responsible Financial Officer, Cheque Signing and other financial matters

A copy of the year to date financial statement 2009/2010 with financial budget figures and a Receipts and Payments summary were provided for Councillors information.

It was proposed by Cllr Crispin and Seconded by Cllr Cole and the Parish Council resolved to pay the accounts for June 2009.

Payments

Cheque No	Payee	Description	Amount
627	BT	Telephone & Broadband charges	£ 160.10
628	CCB	Membership Renewal	£ 30.00
629	Viking Direct	Stationery Items	£ 60.86
630	Chieveley Recreational Centre	Hall Hire charges	£ 121.24
631	T Snook	Clerk fees	£ 646.21
		Expenses and Allowance	£ 23.20
632	Curridge Residents' Association	Grant S137	£ 300.00
633	Chieveley Recreational Centre	Grant	£ 2,950.00
634	Chieveley Toddler Group	Grant	£ 190.00
635	Chieveley Pre School	Grant	£ 500.00
636	1st Hermitage Scout Group	Grant	£ 400.00
637	Curridge W I	Grant	£ 275.00
638	Chieveley PCC	Grant	£ 200.00
639	Chieveley & District Gardening Club	Grant	£ 100.00
Total Payments for June 2009			<u>£ 5,956.61</u>

Receipts

Total Receipts for June 2009	<u>£ -</u>
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Financial Position as at 9 June 2009

Receipts for year to date including April/Sept precept received	£ 12,500.00
Less payments for year to date	<u>£ 8,937.43</u>
Sub Total	£ 3,562.57
Add balance carried forward 31/03/09	£ 20,796.43
S106 Contribution 07/08 and 08/09 carried forward 31/03/09	£ 28,073.21
	<u>£ 52,432.21</u>

15.06.1 Internal Audit and Annual Return 2008/2009

The clerk reported that Mr Goody had carried out the Internal Audit work and completed the test sheet. Mr Goody had completed the Annual Return and the clerk confirmed that there were no outstanding matters to report or actions. Notice of appointment of date for the exercise of electors' rights will be displayed from 14 May 2009.

The Parish Council asked the clerk to thank Mr Goody for carrying out the internal audit work.

15.06.2 Hall Hire Charges

The clerk brought to the Parish Council's attention that the hall hire charges have increased for Chieveley Recreational Centre to £31.82 per session. This was noted and approved.

16.06.09 District Councillor's Report

16.06.1 Parking in Newbury

West Berkshire Council have announced free parking on Thursdays in Newbury after 10am for June and July.

16.06.2 Leader Funding Event

The North Wessex Downs Local Action Group is holding a reception to launch the Leader Funding on Tuesday 2 June 2009. 6pm – 7.30pm at Hungerford Town Hall.

16.06.3 Member Bids

Cllr Cole confirmed that the Cricket Club in Chieveley would be providing information for consideration and submission. Cllr Cole confirmed she would like to apply for funding for the Curridge sports field but would need the community to have identified some land and to provide costings.

16.06.4 Planning Seminar at Mary Hare School

Cllr Cole reported that a planning seminar would be taking place at the Mary Hare School on 12 June 2009.

16.06.5 West Berkshire Council Safer Select Committee

Cllr Cole confirmed she was Chairman for the above Committee.

17.06.09 Councillors' Reports (Information Only)

17.06.1 Crabtree Lane (Byway)

Cllr Fidler confirmed he had been approached by residents in Crabtree Lane expressing concerns about the type of vehicles using Crabtree Lane. Signage seems to be encouraging drivers to go down this byway if they wish to go to Hermitage. Traffic is travelling at speed as the byway surface has recently been improved. The surface material has also raised concerns as the material used is loose and dusty.

Cllr Fidler confirmed he had been in contact with West Berkshire Council to raise the concerns. Questions have been raised whether a speed limit could be imposed, a review of the signage and whether a counter could be used to establish the volume of traffic using the byway. To be a future agenda item.

17.06.2 Oare Lane/Rubbish

Cllr Ramsay reported that when the recycling van drives along it is not putting the recycling in the van correctly and papers etc are flying out. Cllr Ramsay will be reporting the matter to Streetcare.

17.06.3 Patient Representative Group

Cllr Taylor confirmed that an overview of the Patient Satisfaction Survey Results was provided in the notes of the meeting held on 30 April 2009 and a copy was available from the Clerk.

17.06.4 Wind Turbine

Cllr Cole reported that it had come to her attention that a wind turbine had been erected at Wellesly, Old Oxford Road. A question has been raised whether planning permission is required for the turbine as the property is in the AONB.

18.06.09 Any other items which the Chairman decides are urgent (Information Only)

None

19.06.09 Date of the next meetings

Tuesday 14 July 2009 at Curridge W I Hall, Curridge

Tuesday 8 September 2009 at Chieveley Recreational Centre, Chieveley

There being no further business the meeting closed at 10.10pm.

Signed _____

Dated _____

Planning Applications For the Parish Council Meeting on 9 June 2009

Planning applications for consideration

Planning applications can be viewed on the West Berkshire Council website www.westberks.gov.uk under planning applications

Planning No	Type	Location	Description	Observation	Members End Date
09/00516	House	Wheatley House, Tudor Avenue, Chieveley	Two storey rear extension	No objection	10-Jun-09
09/00830	House	Radmore, Freshfields Lane, Chieveley	Retrospective application for demolition of detached garage and replacement of a new garage adjoining Radmore	No objection	17-Jun-09
09/00789	HOUSE	The Bungalow, Downend, Chieveley	1 1/2 storey side extension, rear conservatory, raising of the eaves/roof by 1.6m forming more accommodation within the roof with new external walls to the rear and side elevation including porch and bay windows	No objection	24-Jun-09
09/00857	HOUSE	8 Northfields, Chieveley	Erection of a two storey side extension, new driveway and pavement around the side extension	No objection comments	24-Jun-09
09/00774	COMIND	Priors Court School, Priors Court Road	Erection of two story residential building to provide 2 bedrooms with en-suite facilities, together with ancillary accommodation including medical centre, laundry and staff rooms.	No objection comment	24-Jun-09
09/00792	HOUSE	Cheriton, Downend, Chieveley	Single storey side and two story rear extension including loft conversion. Demolition of existing conservatory	Objection	1-Jul-09
09/00848	HOUSE	South Cottage, Long Lane, Thatcham	Erection of single storey garden room/conservatory to rear	No objection	1-Jul-09

Planning Application Decisions and Appeal Decisions Notification

Planning application decisions can be viewed on the West Berkshire Council website www.westberks.gov.uk under planning applications

Planning No	Type	Location	Description	Decision
08/02026	FULD	Radmore, Freshfields Lane, Chieveley	New dwelling and replacement garage to Radmore	Refusal
09/00415	HOUSE	Crenlawe, Plantation Close	Proposed first floor side extension to form part of loft conversion	Approval
09/00236	HOUSE	Myland, Long Lane, Hermitage	Relocation of oil tank and to replace the existing single skin tank with a bunded tank	Approval
09/00339	FUL	Chieveley Primary School, School Road, Chieveley	Erection of prefabricated modular building containing a classroom, lobby area, male wc, female wc and storage area. The building will be used for the teaching of students as an additional classroom to the school's main building	Approval

For Information

		Middle Farm, Downend, Chieveley	Demolition of house, construction of 5 houses with 10 parking spaces and new access APP/W0340/A/09/2103569/NWF	Appeal notification by 17 June 2009
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