

CHIEVELEY PARISH COUNCIL

Minutes of the Meeting of Chieveley Parish Council held at the Chieveley Village Hall & Recreation Centre, High Street, Chieveley, Newbury, Berkshire RG20 8TF on Tuesday 8 July 2008 at 7.30pm

Present:

Cllr R Crispin	Cllr Ramsay
Cllr Friend	Cllr Taylor
Cllr Cole	Cllr Fidler

In Attendance Mrs T Snook (Clerk), 3 members of the public

1.07.08 Apologies and Acceptance of Absence

Apologies were received from Cllr Hamlin, Cllr Spence and Cllr Cowan. These were unanimously accepted.

2.07.08 Declaration of Interest by Councillors on the agenda items listed

A statement made by Cllr Cole. "I wish to make it clear that any views expressed in relation to planning applications under consideration at this meeting are based upon the information available to the Parish Council. Further, I am not pre-judging the way I may vote when the matter is considered by West Berkshire Council. At that time I shall assess all the evidence available and weigh the considerations material to that decision"

3.07.08 Minutes of the Parish Council meeting held on 10 June 2008 to be agreed and signed as a true record.

The minutes of the meeting held on 10 June 2008 were unanimously agreed as a correct record of the meeting and the Parish Council resolved to sign them.

4.07.08 Planning Schedule and Planning Issues (Appendix I)

4.07.1 Land Adjacent to Old Street 08/00787/FUL

Retention of mobile home for agricultural workers for a period of three years

The Parish Council confirmed no objection but commented that: It should not be seen as a precedent for conversion to full permission.

The Parish Council confirmed there were no objections or observations for the remaining planning applications listed on the Schedule. The Parish Council approved the Planning Schedule.

5.07.08 Footway Improvements in Curridge. To receive a report, to discuss and agree action

It was confirmed that Cllr Ramsay and Cllr Friend attended a meeting with Mr Clark, West Berkshire Council. The purpose of the meeting was to discuss footway improvements in Curridge. In particular to improve safety for pedestrians along Curridge Road from the crossroads with Crabtree Lane to the existing footway. The clerk confirmed that in a recent telephone conversation with Mr Clark it was confirmed that West Berkshire Council have received a letter from Curridge School asking for the footway network to be improved.

A discussion took place. It was noted that West Berkshire Council need a formal request from the Parish Council and reassurance that residents want a new footway. The next stage would be to carry out an assessment in the location confirmed. Suggestions to minimise impact and urbanisation of this section would be provided.

The clerk confirmed Stuart Clark would be checking the designated highway boundaries along this section of road.

Cllr friend confirmed a number of people had spoken to him and expressed a wish to have a new footway in this location.

Concern about the condition of Chapel Lane surface was also discussed as this was another route used by pedestrians to the school. It was noted that Chapel Lane is an un-adopted road and it was the Chapel Lane resident's responsibility to maintain the Lane surface to a good standard.

It was agreed that a questionnaire was required. To be sent out to Curridge residents to seek evidence that the community want an extension to the existing footway down past Curridge House and Park Farm to the Curridge Road crossroads with Crabtree Lane.

Cllr Ramsay to provide a draft questionnaire for the Chairman's approval.
Action: Cllr Ramsay

A sample of the footway questionnaire and covering letter used in 2005 is to be forwarded to Cllr Ramsay for information. **Action: Clerk**

Cllr Ramsay to obtain a copy of the letter from the School to West Berkshire Council. **Action: Cllr Ramsay.**

The Curridge Resident's Association is to be approached to ask for assistance with the distribution and collection of the questionnaire. **Action: Cllr Friend, Cllr Ramsay**

It was reported at the meeting that the footway between the Curridge W I Hall and the corner of Curridge House is breaking up at the edge in some sections. To be reported to West Berkshire Council and Mr Clark. **Action: Clerk**

6.07.08 NAG. To receive a copy of the notes taken at the first NAG meeting for the Downlands Area

It was acknowledged that the Meeting Notes received from Thames Valley Police was for the meeting held on 2 June 2008 not 12 June 2008. The clerk was asked to contact Emily Roberts to request a copy of the minutes taken on 12 June 2008 and to ask for the new Chairman and contact details for the Downland Neighbourhood Action Group. **Action: Clerk**

7.07.08 Bardown. To receive information regarding Bardown Developments Ltd.

Cllr Cole reported that the land at Bardown have been bought by Bardown Developments Ltd. The nominated directors of Bardown Developments Ltd are local residents.

Cllr Cole reported that at a recent meeting with one of the Directors it had been confirmed that the first phase to demolish the empty properties on the site will take place shortly. The second phase involving development will take place when the economic climate changes.

Cllr Cole has asked for the site to be kept secure and protected against travellers and fly tipping.

It was reported that the existing entrance will remain and it is likely a new application will be submitted in due course to West Berkshire Council.

Cllr Friend expressed concern about how the tenants and existing residents have been treated by Sovereign Housing Group. Cllr Cole agreed.

8.07.08 Oare Pond. To receive information. To discuss and agree action

Cllr Crispin reported that CLM Solicitors have just confirmed they cannot act on behalf of the Parish Council in this matter. The clerk is to use an alternative solicitor and practice. The clerk to provide a copy of the Title documentation to the chosen solicitor to establish exactly what the covenant means and its restrictions. The clerk is to establish whether there are other legal access options available for consideration. The clerk was asked to obtain a quotation from the Solicitor for investigation and legal advice in this matter. **Action: Clerk**

9.07.08 Highways. To discuss highway matters including Oxford Road surface and agree action.

A discussion took place.

The following locations were identified. It was agreed they should be reported to West Berkshire Council for further investigation.

The Oxford Road surface in Chieveley. It has been reported to be in very poor condition and needs resurfacing in sections.

Reinstatement of the painted roundel outside Thornfields, Northfields, Chieveley.

Village gateways still to be painted (Traffic Calming Scheme).

Old Street, Oare/Priors Court junction is still flooding.

Winterbourne Road from Curridge to Arlington Grange. Number of pot holes to be addressed.

Chieveley Slip Road. Safety review to be requested as a number of accidents seem to be happening in this location. A copy of the accident record in this location is to be requested.

Chieveley Slip Road. At the top of the slip road to the left the kerb stones are all broken at the junction corner.

Painted SLOW sign on the road to be reinstated outside The Mount, High Street, Chieveley and other road markings to be reinstated through the narrow section for safety.

Vehicle Activated Sign (VAS)

The Parish Council agreed to ask West Berkshire Council to consider three locations for a VAS.

Junction at Old Oxford Road and Alington Hill/Winterbourne Road (over A34 bridge) The sight line to the right coming out of the junction is very poor. People travelling along the old Oxford Road do not realise there is a junction there and approach at speed. A VAS will help provide a strong warning a junction is there.

Old Oxford Road as you enter Chieveley Village to reduce speeding.

B4009 into Curridge to reduce speeding.

10.07.08 Denison Barracks. To receive information from Cllr Crispin. To discuss and agree action.

Cllr Crispin reported that representatives from Hermitage Parish Council and Cold Ash Parish Council confirmed they wish to be involved in a meeting with Defence Estates, Drivers Jonas and Chieveley Parish Council.

A date is to be confirmed for the meeting to take place by Cllr Crispin.

Action: Cllr Crispin

11.07.08 Parish Plan. To discuss graphic design costs and printing costs for the questionnaire. To discuss and agree action.

Cllr Crispin tabled a quotation received from a local designer to carry out artwork and typesetting work for the questionnaire.

It was proposed by Cllr Cole that the quotation from Design II for £176.25 including VAT be accepted. Seconded: Cllr Crispin. This was unanimously agreed.

The clerk confirmed that a specific quotation for the questionnaire print run was not available until the typesetting and artwork was completed.

12.07.08 Clerk's Report – Including Correspondence

12.07.1 Thames Valley Police – Have Your Say!

The clerk tabled a letter from Thames Valley Police inviting a representative from the Parish Council to attend a 'Have Your Say' event on 21 July at Oxford Belfry Hotel. Workshops including exploring policing, priorities, partnership working and themes will take place.

12.07.2 Review of Area Forums

The clerk tabled a letter from West Berkshire Council. To be circulated

12.07.3 Planning and Registration

The clerk tabled an email from Gary Lugg, Head of Planning and Trading Standards at West Berkshire council. The email confirmed that there had been a dip in performance due to new national planning application, validation, and registration and fee legislation being introduced in April 2008. The new computer system at West Berkshire Council had also not been functioning correctly. The Parish Council noted the apology.

12.07.4 BT Rural Telephone Box Review

The clerk tabled a letter from West Berkshire council. The letter and attachment was emailed to Councillors due to a short deadline for comments being set. With the redevelopment of Bardown agreed in principle the Parish Council agreed that the phone box there should be retained.

13.07.08 Report of the Responsible Finance Officer, Cheque Signing and other financial matters

A copy of the Year to Date Financial Statement 2008/2009 with Financial Year Budget figures and a Receipts and Payments summary were provided for Councillor's information.

It was proposed by Cllr Cole and seconded by Cllr Taylor and the Parish Council resolved to pay the accounts for July 2008. This was unanimously agreed.

Payments			
Cheque No	Payee	Description	Amount
581	D Carter	Bus Shelter Cleaning	£ 40.00
582	T Snook	Clerk Fees	£ 613.05
		Expenses and allowance	£ 23.55
Total Payments for July			<u>£ 676.60</u>
Receipts			
BACS	Royal Bank of Scotland	Business High Interest	£ 145.81
		Treasurers Account Interest	£ 105.30
Total Receipts for July			<u>£ 251.11</u>

Financial Position as at 8 July 2008	
Receipts for year to date including April precept received	£ 12,751.11
Less payments for year to date	£ 12,545.79
Sub Total	£ 205.32
Add balance carried forward 31/03/08	£ 21,172.53
S106 Contribution 07/08 carried forward 31/03/08	£ 18,905.44
	<u>£ 40,283.29</u>

13.07.1 Review of Effectiveness of Internal Audit

The work for the Review of Effectiveness of Internal Audit and Audit Plan is nearing completion. Draft documentation is available.

13.07.2 Fidelity Guarantee

At a previous meeting it was agreed the Parish Council should increase its Fidelity Guarantee due to the S106 money held in the Parish Council's bank account. Allianz have provided a form to be completed by the Chairman and Clerk. Cllr Taylor proposed that the Parish Council sign the documentation. Seconded. Cllr Cole. The Chairman and Clerk signed the form.

14.07.08 District Councillor's Report

14.07.1 Local Development Framework: Rural Settlements

Cllr Cole confirmed that the team leading on this consultation have been asked to revisit the hierarchy points system and base it on what communities need.

14.07.2 Capital Bid for MUGA

Cllr Cole reminded the Parish Council that £30,000 was available for the MUGA project. Cllr Cole to check with West Berkshire Council whether the funds can be carried forward into a new financial year.

15.07.08 Councillors' Reports (Information Only)

15.07.1 Patient Representative Group

Cllr Taylor reminded the Parish Council that the group would be meeting on Monday 14 July 2008. The Parish Council confirmed they would welcome a quick summary by James Cave of the Poly clinic initiative.

15.07.2 Marsh Pond, Marsh Lane, Curridge

The fencing has been removed from around the pond but fly tipping and dumping has been reported.

15.07.3 Recycling and Rubbish Collection

Cllr Ramsay confirmed she had contacted Streetcare to report that the recycling boxes had not been collected on the designated day (25 June 2008) in Curridge. Streetcare have confirmed that this should be addressed by 9 July 2008. Cllr Cole reported that the change over from Biffa to Veolia had not gone smoothly. Literature had been unclear.

16.07.08 Any other items which the Chairman decides are urgent (information only)

None

17.07.08 Date of the Next Meetings

Tuesday 9 September 2008, Chieveley Recreational Centre at 7.30pm
Tuesday 14 October 2008, Curridge W I Hall at 7.30pm

There being no further business the meeting closed at 9.10pm.

Signed.....(Chairman)

Date.....

Planning Applications For the Parish Council Meeting on 8 July 2008

Planning applications for consideration

Planning applications can be viewed on the West Berkshire Council website www.westberks.gov.uk under planning applications

Planning No	Type	Location	Description	Observation
08/00787	FUL	Land Adjacent to Old Street	Retention of mobile home for agricultural workers for a period of 3 years	No objection comment
08/01256	HOUSE	Rosedean, East Lane, Chieveley	Single storey rear extension	No objection

Planning Application Decisions and Appeal Decisions Notification

Planning application decisions can be viewed on the West Berkshire Council website www.westberks.gov.uk under planning app

Planning No	Type	Location	Description	Decision
08/00868	FULD	Land at Hillier Garden Centre, Priors Court Road	One detached dwelling (alterations to previous permission 06/02883/FULD)	Approval
08/00636	HOUSE	Warriewood, Curridge Road, Curridge	Re-siting of central heating oil tank (domestic)	Withdrawn
08/00743	HOUSE	Weggis, Sandy Lane, Curridge	Two storey and single storey extensions and internal alterations to include conversion of the garage to domestic use and improvements to existing detached dwelling. Construction of new 1.2m high brick front boundary wall and 5 bar gate with oak posts	Approval
08/00785	HOUSE	7 Barton Copse, Chieveley	To add timber doors on the front of the existing garage (cart shed) opening	Approval

For Information

07/02186	HOUSE	Snelsmore Farmhouse, Snelsmore	Rear extension and double garage. Alterations to kitchen fenestration details. Approved as a minor amendment to planning permission 07/02186	
07/02715	FUL	Land adjacent to the Downland Practice, East Lane, Chieveley	Change of use of vacant land to extend existing car park. Western Area Planning Committee 18 June 2008	
210/21/796	TPO	Terra De Ouro	Site meeting on 3 July 2008 for Tree Preservation Order matters	